# Privacy notice

1. **Data Controller**

Máltai Gondoskodás Nonprofit Kft. (registered office: 1011 Budapest, Bem rakpart 28., tax number: 18227619- 2-41 cg.: 01-09-189093, representative: Gábor Kovács, managing director. Central e- mail address: [kovacs.gabor@maltai.hu](mailto:kovacs.gabor@maltai.hu) - www.munkatneked.hu).

# Purpose of personal data processing

Job searching, job placement, career counselling, labour market mentoring, in person, electronically, by telephonic means, for the persons concerned.

# Legal basis for processing

The specific, prior informed, verbal or written consent of the data subject, in accordance with the provisions of Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information (“Infotv”.), EU Regulation 2016/679 (Gdpr) and other legislation.

# Scope of the data processed

The scope of personal data that are in line with the purposes of the processing, in particular; the data subject's facial image, portrait, name, gender, date and place of birth, nationality, contact details (e- mail address, telephone number, address, internet-based caller ID and identifiers), language skills, education, other qualifications, professional experience, area of interest, skills, reference data, and the scope of data that are processed in accordance with the law.

# Data transmission

The controller is entitled to transfer the personal data of the data subject within the country or abroad in connection with the purpose of the processing and its implementation.

# Duration of processing

The duration of the processing is mainly until the purpose of the processing is fulfilled (justification), the personal data are deleted, the authorisation to process personal data is withdrawn, or other conditions specified by law are met. The applicable Civil Code. 6:22 of the Act on Accounting of 2000, the general limitation period is 5 years, and the period for the obligation to retain records is 8 years. In the case of compulsory data processing, the law or municipal decree shall determine the period of data processing.

# Data processing

The personal data of the data subject may be processed by the controller, the server, hosting, IT service provider, the Hungarian Maltese Relief Association, the website operator of the controller, the providers of administrative services. The data subject may modify, correct, update or delete his/her personal data himself/herself, provided that he/she has the username and password received during registration.

# Rights and remedies in relation to data processing

The data subject may request the provision of information by the controller, the deletion, rectification, blocking of data, and may object to the processing. If the data subject considers the data processing to be unlawful, he or she may claim compensation or damages, take legal action or initiate supervisory authority proceedings (National Authority for Data Protection and Freedom of Information, 1537 Budapest, Pf. 834., 1125 Budapest, Szilágyi Erzsébet fasor 22/c, e-mail: [ugyfelszolgalat@naih.hu,](mailto:ugyfelszolgalat@naih.hu) phone: +36 (1) 391-1400, www.naih.hu).

# Scope

The current content of the privacy notice is made available by publication on the controller's website.